

**SINGAPORE CIVIL DEFENCE FORCE
FIRE SAFETY & SHELTER BUREAU**



Civil Defence Complex 91 Ubi Ave 4 Singapore 408827 Fax : 6848 1488

Website : <http://www.scdf.gov.sg>

Please quote our ref. no. in all future correspondences

CD/FSSB /12/01/03/04

DID : 68481409

FAX : 68481489

24th May 2002

Registrar, Board of Architects (BOA)
Registrar, Professional Engineers Board (PEB)
President, Singapore Institute of Architects (SIA)
President, Institution of Engineers, Singapore (IES)
President, Association of Consulting Engineers, Singapore (ACES)

Dear Sirs,

SUBMISSION OF PLAN FOR APPROVAL

Please be informed that with effect from 1st June 2002, FSSB will only accept one set of plans for approval. The plans will be scanned and electronically stored in the computer system. The approved plans will be returned to the applicant after 14 days from the date of the Notice of Approval.

2. Please note that plans not collected within 3 months from the date of the Notice of Approval shall be disposed of by FSSB.

3 We would appreciate it if you could convey the contents of this letter to members of your organisation.

Yours faithfully

(Transmitted via e-mail)

Teo Lim Teck
Secretary, FSSB Standing Committee
for Commissioner
Singapore Civil Defence Force

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cc

CEO, BCA
All members of FSSB Standing Committee
All members of Fire Code Review Committee
President, REDAS
President, IFE
President, SISV
CEO, HDB
Group President, PSA Corp
CEO, JTC
CE, LTA (Attn : Mr Mohinder Singh)
CE, PSB Corp (Attn : Mr Lau Keong Ong / Ms Tan Chiew Wan)

