

Date: 2 September 2024

Attention to: Qualified Persons, Contractors, and Developers

Dear Sir/Madam

## **APPLICATION FEES FOR SUBMISSION OF BUILDING PLANS AND WATER SERVICE WORKS TO PUB, SINGAPORE'S NATIONAL WATER AGENCY**

1. Under the Sewerage and Drainage Act (SDA) and the Public Utilities Act (PUA), Qualified Persons (QPs) and Professional Engineers (PEs) are required to make submissions to PUB for drainage, sewerage/sanitary and water service installation works, prior to construction and for completion of works. Furthermore, QPs/PEs also need to make submissions to PUB to seek waiver if there are deviations from PUB's Codes of Practice or requirements.
2. PUB has been absorbing the cost of processing these submissions. However, it is no longer tenable to do so as submission volumes have been increasing over the years and cost has risen across the board. PUB will thus be imposing fees for processing submissions made by QPs/PEs.

### **IMPLEMENTATION DATE**

3. Submission fees will be charged on a cost recovery basis for all projects with the first plan applications and deviation applications with effect from **1<sup>st</sup> April 2025**.

### **FEE SCHEDULE**

4. Submission fees are categorised into (a) submission fees for proposed works, and (b) submission fees for deviations.
5. **Submission fees for proposed works** (drainage, sewerage/sanitary and water service installation works) are charged on a project basis. The QP/PE making the first building plan application to PUB for the project (e.g. Development Control Application or Design Gateway under CORENET X) will have to pay the fee before the submission will be processed by PUB. This fee will cover the processing of all subsequent submissions under the project, including resubmissions and submissions at later stages like Detailed Plan / Temporary Occupation Permit or Construction Gateway under CORENET X.

### Submission Fees for Proposed Works

Type of Fees	Definition	Fees
Building plan submissions for <b>drainage / sewerage / sanitary (Minor Projects)</b>	<ul style="list-style-type: none"> <li>For drainage and/or sewerage/sanitary works only.</li> <li>Minor Projects refer to:               <ol style="list-style-type: none"> <li>Projects involving Single-Unit Landed Housing only<sup>1</sup>;</li> <li>Projects involving External Structure only<sup>2</sup>; or</li> <li>Other projects that qualify for CORENET X Direct Submission Process (DSP).</li> </ol> </li> </ul>	\$1,450 per project
Building plan submissions for <b>drainage / sewerage / sanitary (Major Projects)</b>	<ul style="list-style-type: none"> <li>For drainage and/or sewerage/sanitary works only.</li> <li>Major Projects refer to projects not covered under Minor Projects such as projects involving Industrial/ Institutional/ Commercial/ Multi-Unit Residential Developments.</li> </ul>	\$1,850 per project
<b>Water service installation works</b> by PEs	Projects involving the design and installation of water service installation works by a PE, within the customer's premises.	\$1,100 per project

6. **Submission fee for deviations** is charged on a per deviation basis. QP/PE seeking waiver for deviation of drainage / sewerage / sanitary/ water service installation works from PUB Codes of Practice or requirements, will need to make a submission for each deviation and will be charged for each deviation. The fee will cover any subsequent resubmission needed for the deviation until the waiver application is rejected or accepted. Waiver applications are processed on a case-by-case basis and making an application does not guarantee that the waiver will be accepted. If the waiver application is rejected, QPs/PEs will have to ensure that works adhere to PUB's Codes of Practice and requirements.

### Submission Fee for Deviation

Title	Definition	Fees
Fee for review of <b>deviations</b>	Any waiver submission for deviation from PUB's acts/regulations and requirements such as Code of Practice on Surface Water Drainage, Code of Practice on Sewerage and Sanitary Works and Singapore Standard SS 636: 2018 - Code of Practice on Water Services etc.	\$950 per item requested to review for waiver

<sup>1</sup> Single-Unit Landed Housing refers to single unit of strata landed or landed houses like terrace houses, detached houses, semi-detached houses, good class bungalow, black & white bungalow and public housing (landed).

<sup>2</sup> External Structure refers to covered linkways, bus shelters, pedestrian overhead bridges, pavilions, taxi stands, drop-off points and outdoor refreshment areas (that include structural elements).

## **PAYMENT**

7. The application fee should accompany the submission. The fees will have to be paid before the submission will be processed by PUB.
8. For submissions through CORENET X, the fees will be automatically computed by the CORENET X submission portal based on the development parameters provided in the application. Similar to other agencies' payments supported under CORENET X, the payment methods available are Credit Card, Debit Card or Bank Transfer. More information will be provided in Q1 2025.

## **ENQUIRIES**

9. Please convey the contents of this circular to members of your Organisation/Institution/Association/ Board. The circular is also available in CORENET-e-Info: <https://www.corenet.gov.sg/general/e-info.aspx#> and in the PUB website at: <https://www.pub.gov.sg/Professionals/Resources/Circulars>.
10. A list of frequently asked questions and answers is attached in Annex.
11. More details on the fee schedule, flow chart and guide on payment will be updated progressively on the following website: <https://www.pub.gov.sg/Professionals/Requirements/Qualified-Persons/Building-Plan-Submission-Process-Flow>.
12. Should you require any clarification, please email to Pavithra Krishnan at pavithra\_krishnan@pub.gov.sg.

Thank you

Yours faithfully



Kenneth Tan  
Deputy Director  
Centralised Services Department  
PUB, Singapore's National Water Agency

## **FREQUENTLY ASKED QUESTIONS**

### **1. Who is required to pay the processing fees?**

Applicants (QPs/PEs) who make the first submission for proposed works for each project or deviation will be prompted to make payment before the submission will be processed by PUB.

### **2. Are resubmissions and amendment submissions subject to the processing fees?**

No.

### **3. Do I have to pay a submission fee if my project has been submitted via CORENET 2.0 before 1 April 2025, and subsequently transition to CORENET X?**

You do not need to pay a submission fee for proposed works if the first plan submission is made before 1 April 2025, and subsequently transit into CORENET X. However, you will need to pay a submission fee for each deviation submitted for the project after it has transited to CORENET X.

### **4. Will the applicant get a notification to make payment?**

Yes, an email notification will be issued with information on the payment amount and a link to make payment. The submission timeline on CORENET X will also indicate that the submission is pending payment with the payment amount and a link to make payment.

### **5. What are the payment modes?**

Credit Card, Debit Card and Bank Transfer.

### **6. What will happen to submissions that do not accompany the required payment of fees?**

Submissions that are not paid would not be submitted to PUB for processing. They would remain in the submission workspace with the status reflected as "Pending Payment". Applicants are to note that the processing of submissions (and consequently, the turn-around time for processing of the submissions) commences only after the required payment is made.

### **7. I have made a submission and subsequently decided to withdraw it. Will the fees be refunded?**

The fees would be refunded if PUB has yet to reply to the submission and the Applicant withdraws the submission within 3 working days.

**8. I have made an incorrect project declaration resulting in the project being classified incorrectly. Will the fees be refunded?**

Yes. You can write to us, stating your request, submission number, date of payment and reason to request for a refund. Additional fees would also be imposed if necessary, based on the correct project classification.

**9. Is the processing fee subject to GST?**

Refer to the table below on the applicability of GST for each of the fees.

<b>Type of Fees</b>	<b>GST Applicability</b>
Building plan submissions for <b>drainage / sewerage / sanitary (Minor Projects)</b>	GST not applicable
Building plan submissions for <b>drainage / sewerage / sanitary (Major Projects)</b>	GST not applicable
Fee for review of deviations for <b>drainage / sewerage / sanitary works</b>	GST not applicable
<b>Water service installation works</b> by PEs	GST applicable
Fee for review of deviations for <b>water service installation works</b>	GST applicable

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